

**Municipal Buildings Strategic Plan
Advisory Committee
Minutes
Monday, March 16, 2015
7:00pm
C.H. Booth Library
25 Main Street, Newtown**

THESE MINUTES ARE SUBJECT TO APPROVAL BY THE
MUNICIPAL BUILDINGS STRATEGIC PLAN ADVISORY COMMITTEE

The Municipal Buildings Strategic Plan Advisory Committee held a regular meeting on Monday, March 16, 2015 in the meeting room at the C.H. Booth Library, Newtown. The meeting was called to order at 7:04 pm.

Present: Chairman Jay Maher, Bill Brimmer, Walt Motyka, Mike Marinaccio, Michelle Ku, Rebekah Harriman, Paul Lundquist, Kathy Hamilton, Scott Cicciari, Jim Filan

Others Present: Geralyn Hoerauf of Diversified Management

1. Review and Approval of Minutes:

Motion: Bill Brimmer motioned to accept minutes. Kathy Hamilton seconded. The motion was approved unanimously.

2. Motion: Chairman Jay Maher motioned to go into executive session to review results of interview for FCA and SNA consultants held March 5th. Bill Brimmer seconded. The motion was approved unanimously.

Executive Session was entered at 7:05 pm.

Scott Cicciari joined meeting at 7:10 pm.

Motion: Bill Brimmer motioned to exit executive session. Jay Maher seconded. The motion was approved unanimously.

Executive session was exited at 7:49 pm.

3. Possible Action on Recommendation to the Board of Selectman for Retaining Consultants:

Motion: Chairman Jay Maher motioned to recommend that the town retain DRA Architects as both Facilities Condition Assessment and Space Needs Assessment consultant pending an interim discussion with them to clarify the scope and fee. Bill Brimer seconded. The motion was approved unanimously.

Geralyn will speak with DRA and will email the committee with an update. Board of Selectman will be given an update at the April 6th meeting.

4. Next Meeting Dates:

Next meeting will be the week of April 20th with the exact date and location to be determined.

Meeting Adjourned at 7:58 pm

Respectfully Submitted,

Aileen Nosal, Clerk